


Career Cluster: Business, Management & Administration		CTE Program: VyStar Academy of Business & Finance Secondary: Pedro Menendez High School, St. Johns County School District: Business Management & Analysis (8301100) Postsecondary: St. Johns River State College: St. Augustine Accounting Technology (A.S. 1552030201); Business Administration (A.S. 1552020102), Organizational Management (B.A.S. 1105202990); Office Management (CCC-0552020401); Logistics & Transportation Specialist (CCC-0652020901)						
Career Cluster Pathway: Management Career Path		Industry Certification: Secondary: Microsoft Office Bundle (MICRO069) Postsecondary: St. Johns River State College: NA						
		16 CORE CURRICULUM CREDITS				8 ADDITIONAL CREDITS		
		ENGLISH 4 credits	MATH 4 credits	SCIENCE 3 credits, 2 with lab	SOCIAL STUDIES 3 credits	OTHER REQUIRED COURSES FINE ARTS (1 credit) PHYSICAL EDUCATION (1 credit)	CAREER AND TECHNICAL EDUCATION COURSES	RECOMMENDED ELECTIVES (ALIGNED WITH COMMUNITY COLLEGE & STATE UNIVERSITY SYSTEM PROGRAMS)
HIGH SCHOOL	<ul style="list-style-type: none"> Students are encouraged to use mycareershines.org to explore careers and postsecondary options. Students are also encouraged to participate in dual enrollment courses which may be used to satisfy high school graduation or Bright Futures Gold Seal Vocational Scholars course requirements. One course within the 24 credit program must be an online course. Cumulative GPA of 2.0 on a 4.0 scale for 24 credit program 							
	9th	English 1	Algebra I	Physical Science	World Geography or AP Human Geography	HOPE – Health Opportunities through Physical Education	Digital Information Technology (Practical Arts Credit)- 8207310	Elective
	10th	English 2	Geometry	Biology	World History Honors	World Language 1	Business & Entrepreneurial Principles - 8215120	Elective or Digital Design I - 8209510
	11th	English 3	Math	Earth Science	American History	World Language 2	Accounting Applications 1 - 8203310	Elective or SJRSC Dual Enrollment GEB1011/FIN1100
	12th	English 4	Math	Science or Economics	American Government .5 + Economics .5 DE Macro/Micro Econ & DE US Fed Gov't	Elective or Economics	Legal Aspects of Business - 8215130	Elective or SJRSC Dual Enrollment GEB1011/FIN1100
POSTSECONDARY	Based on the Career Cluster of interest and identified career and technical education program, the following postsecondary options are available.							
	TECHNICAL CENTER PROGRAM(S)		COMMUNITY COLLEGE PROGRAM(S)			UNIVERSITY PROGRAM(S)		
	St. Johns River State College, St. Augustine: Office Management-certificate, Logistics & Transportation Specialist-certificate		St. Johns River State College, St. Augustine: Accounting Technology-A.S., Business Administration-A.S., Office Management-A.S.			University of North Florida, Jacksonville: Accounting, Finance, Financial Services, International Business, Management, Marketing, Business Administration, Entrepreneurship Flagler College, St. Augustine: Accounting, Advertising, Business Administration, Finance, Graphic Design St. Johns River State College: Organizational Management-B.A.S.		
CAREER	Sample Career Specialties – Careers from the Targeted Occupations List are in bold.							
	Executive Secretaries; Executive Administrative Assistant; Transportation, Storage & Distribution Managers; Legal Secretary		Bookkeeper, Accountant , Audit Clerk, General and Operations Managers			Accountant, Auditor, General and Operations Manager, Sales Agent, Loan Officer, Administrative Service Manager, Financial Manager, Management Analyst		
C R E D		Articulation and CTE Dual Enrollment Opportunities						

	Secondary to Technical Center (PSAV) (Minimum # of clock hours awarded)	Secondary to College Credit Certificate or Degree (Minimum # of clock or credit hours awarded)	PSAV/PSV to AAS or AS/BS/BAS (Statewide and other local agreements included here)
	No articulation agreement. No CTE Dual Enrollment.	St. Johns River State College - Dual Enrollment courses offered – Introduction to Business-GEB 1011, Personal Finance-FIN1100, Principles of Management-MAN 2021, Computer Applications-CGS1100. Industry Certification credits earned in high school count as 3 credits immediately upon enrollment into the related program at SJR State College. Quickbooks = Accounting Technology major, Course CGS2104, Microsoft Office Bundle = Office Management major, Course CGS1581, Microsoft Word for Windows http://www.sjstate.edu/workforce/careerpathways.html	No articulation agreement. No CTE Dual Enrollment.
Career and Technical Student Association			
Future Business Leaders of America (FBLA)			
Internship/Work Experience Recommendations			
Career Academy students may apply for summer internships after their junior year. Sample internships: bank teller, customer service representative, office receptionist or clerk, telemarketer.			
Program of Study Graduation Requirements: http://www.fldoe.org/academics/graduation-requirements			