



INTERNSHIPS MAKE A DIFFERENCE

- Enables businesses to cultivate their potential future employees
- Gives businesses the opportunity to inspire and mentor young adults pursuing careers in the field
- Allows businesses the chance to “give back” to the local community by opening pathways for students to learn
- Exposes the businesses to a fresh perspective from the next generation of workers
- Gives businesses an extra set of hands, eyes, and ears for the summer time

The St. Johns County School District's Career and Technical Education Office organizes the summer internship program for the district.

For more information contact:

Katie Maltby
Career & Technical Education Office, SJCSO
10 Hildreth Dr. St. Augustine, FL 32084
904-547-4872
Katie.Maltby@stjohns.k12.fl.us

WATCH OUR SUMMER INTERNSHIP VIDEO:

<https://academies.stjohns.k12.fl.us/internships/>

WANT TO TALK TO OTHER INTERNSHIP HOSTS TO ASK QUESTIONS ABOUT THE PROGRAM?

- Lisa Urban, Leonard's Studios, lurban@leonards.com
- Diane Williams, Black Knight, Diane.Williams@bkfs.com
- Michelle Carrico, Citi, Michelle.Carrico@citi.com

“Thank you to Black Knight Inc. for giving me such an amazing opportunity to work with others and to expand my knowledge in the Cybersecurity field. This internship has guided me to the path of success and has helped me realize my passions as well as my future careers.”

~Autumn Hilton C/O 2019



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CAREER ACADEMY SUMMER INTERNSHIP PROGRAM

PROGRAM DETAILS

An Academy is a program of study offered at our community high schools designed in a specialized career area. An important aspect of the Career Academy programs is to offer summer internships that relate to their Career Academy focus to interested students after their junior year of high school.

- Offered to current **high school juniors**
- Students must apply for an internship experience, complete Career Skills training, prepare a resume and be interviewed and selected by the prospective business partner
- Internship schedule **can be tailored** to fit your business needs
- Ideally students will intern **20 hours** a week for 6 weeks
- Businesses can host an **unpaid** internship or may offer students a **paid** position
- Unpaid interns are covered by St. Johns County School District liability insurance

HOST INTERN RESPONSIBILITIES

BEFORE INTERNSHIP

- Complete the Business Partner Intern Intent Form by February 1
- Interview the student applicants and choose your intern
- Schedule a time for the student to come to your business before the end of May to see your site

DURING INTERNSHIP

- Develop the summer work experience tasks for the student, provide training and then monitor their work performance
- Submit short student timesheets at the end of each week

AFTER INTERNSHIP

- Review the student's PowerPoint before they submit it to be sure the information is accurate and does not share confidential information
- Complete a survey at the end of the internship to help us improve the program in future years

SUMMER
2019:

186 STUDENT INTERNS
WERE PLACED AT OVER
60 DIFFERENT
BUSINESSES
in St. Johns and the surrounding counties

HOST INTERN SITES

Fox Equipment, Haskell, Matthews

Design, Rulon International, St. Johns

County Utilities, Solid Rock Engineering,

True Designs, UltraTech, Leonard's

Studios, Citi, Design Extensions, Herff

Jones, Black Knight, Agile Technology

Consulting, St. Johns County School

District Webmasters, St. Johns County

School District IT Department, Flagler

College Marketing Department, TATA

Consultancy Services, RS&H, GTMNERR,

St. Johns Public Works, and Carter

Environmental